**Local Project Support Program 2024/2025**

****- Arts and Culture -****

**Financial Report**

**Project Title:**

**Currency:**

|  |  |  |
| --- | --- | --- |
| **INCOME** |  | **EXPENDITURE** |
| Item | Amount |  | Item | Amount |
| Admission/registration fee |  |  | Production Costs |  |
| Catalogue/program sales  |  |  | Hire of venue |  |
| Contributions from other organisations |  |  | Publicity |  |
| (1) Confirmed |  |  | Others (Please specify) |  |
| (Name of organization) |  |  |  |  |
| (Name of organization) |  |  | Fees |  |
| (2) Yet to be confirmed |  |  | Performers/Lecturers |  |
| (Name of organization) |  |  | Technical staff |  |
| (Name of organization) |  |  | Interpreters |  |
| Japan Foundation grant  |  |  | Others (Please specify) |  |
| Own funds |  |  | Travel  |  |
| Others (Please specify) |  |  | Freight  |  |
|  |  |  | Accommodation |  |
|  |  |  | Others (Please specify) |  |
| Total (A) |  |  | Total (B) |  |

**NB:** The items above are listed only as examples. Add all items used in the project. Totals (A) and (B) should be equal.　**Attach formal invoices/receipts for all items that the JFBP grant is to cover. In case of submitting relevant documents in native language, English translation or summary is required.　　Please submit this form within one month after the completion of the project, along with the Final Project Report.**