**Local Project Support Programme 2025/2026**

****- Arts and Culture -****

**Payment Request Form**

To: Director Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Japan Foundation, Budapest

On the basis of your Provisional Grant Letter dated, , we request that the Japan Foundation provide the grant and transfer the funds to the bank account as described below.

We also request confirmation of the Project Report, the Financial Report, as well as copy/copies of the receipt(s) for those items against which the Japan Foundation grant will be used.

1. Name of Grantee:

2. Project Title:

3. Amount of Grant:

4. Bank Account:

|  |  |
| --- | --- |
| Bank Name: |  |
| SWIFT Code: |  |
| Currency of Account: |  |
| Branch Name: |  |
| Address: |  |
| Bank Code: |  |
| Account Number: |  |
| IBAN format: |  |
| Name of Account Holder: |  |
| Address of Account Holder: |  |
| Contact of Account Holder | TEL:  |

5. Signatures　(**Note: The Project Director and the Account Manager must be different persons.**)

|  |  |
| --- | --- |
| Project Director | Account Manager |
| ....................................... | ....................................... |
| (Signature) | (Signature) |
| ....................................... | ....................................... |
| (Name in block letters) | (Name in block letters) |
| 〔Name of Organization〕  | 〔Name of Organization〕 |